AMERICAN UNIVERSITY OF BEIRUT (AUB)

STORM Project – Interreg NEXT MED Programme

Our Ref.	RFQ 903886-RH-STORM-Integrating Seasonal Thermal Energy Storage in the Mediterranean Region

INVITATION TO TENDER

Supply, Installation, Testing and Commissioning of a Solar-Assisted Borehole Thermal Energy Storage (SBTES) System at Bliss Hall, American University of Beirut

Project	STORM – Integrating Seasonal Thermal Energy Storage in the Mediterranean Region
Project Reference	A_T_2.1_0553
Contracting Authority	American University of Beirut (AUB)
Location	Bliss Hall, AUB Campus, Beirut, Lebanon
Procurement Procedure	Simplified Procedure – Works Contract

Dear Madam/Sir,

I am pleased to inform you that you are invited to take part in the simplified procurement procedure for the above-mentioned contract.

The contract concerns the supply, installation, testing, commissioning and performance verification of a complete Solar-Assisted Borehole Thermal Energy Storage (SBTES) system at Bliss Hall, American University of Beirut, under the STORM Project, which is co-funded by the European Union under the Interreg NEXT MED Programme.

The works include, among other activities, borehole drilling and construction of the Borehole Thermal Energy Storage field, supply and installation of borehole heat exchangers, solar thermal collectors, heat pump, buffer tank, heat exchanger, hydronic piping, pumps, valves, controls, monitoring and instrumentation systems, electrical works, associated civil works, system integration, testing, commissioning, training and handover, all as described in the Technical Specifications and associated tender documents.

Contractors wiling to submit and offer will need to check PCA's Supplier's manual (kindly disregard Chapter V) on the following link: https://www.aub.edu.lb/pca/Documents/Procurement%20and%20Contracts%20-%20Supplier%E2%80%99s%20Manual.pdf

After registering the company bids need to be submitted through Oracle's sourcing module; for any assistance you can contact our sourcing administrator on sourcingadmin@aub.edu.lb

The procurement documents forming the tender dossier attached to this invitation comprise the following:

VOLUME 1 – TENDERING PROCEDURE

Section 1 – Contract Notice / Procurement Information and Instructions to Tenderers

- Part A – Works Contract Notice
- Part B – Instructions to Tenderers

Section 2 – Tender Form

- Tender Form
- Annex A – Declaration on Honour on Exclusion and Selection Criteria
- Annex B – Financial Identification Form
- Annex C – Commercial Circular
- Legal Entity Documentation and Other Required Attachments

Section 3 – Forms Relating to Selection Criteria

- Form 3.1 – Economic and Financial Capacity
- Form 3.2 – Technical and Professional Capacity: Reference Project(s)
- Form 3.3 – Proposed Key Personnel
- Form 3.4 – Plant, Equipment and Technical Resources
- Form 3.5 – Quality, HSE and Environmental Capacity

Section 4 – Technical Offer

- Form 4.1 – Technical Compliance Statement
- Form 4.2 – Key Personnel CV
- Form 4.3 – Work Plan and Programme
- Form 4.4 – Subcontracting and Capacity-Providing Entities
- Form 4.5 – Proposed Major Equipment Schedule
- Form 4.6 – Power of Attorney / Authority to Sign
- Form 4.7 – Financial Identification

Section 5 – Administrative Compliance and Evaluation

- 5.1 – Administrative Compliance Grid
- 5.2 – Selection and Technical Evaluation Grid
- 5.3 – Financial Evaluation and Award Recommendation

VOLUME 2 – CONTRACT DOCUMENTS

Section 1 – Construction Contract Agreement

Section 2 – Annex I – STORM Project Requirements

Section 3 – Performance Bond Template

VOLUME 3 – TECHNICAL SPECIFICATIONS

Supply, Installation, Testing and Commissioning of a Solar-Assisted Borehole Thermal Energy Storage (SBTES) System – STORM Project, AUB

VOLUME 4.2 – FINANCIAL OFFER

Financial Offer for Lump-Sum Works Contract, including the required price schedules and cost breakdowns.

VOLUME 5 – DESIGN DOCUMENTS AND DRAWINGS

Including the Employer's reference drawings, system schematics, borehole field layouts, process and instrumentation diagrams, equipment arrangement drawings and other tender-stage design information forming part of the procurement dossier.

We look forward to receiving your tender, together with all required supporting documentation [and the accompanying tender guarantee, if applicable], no later than the submission deadline specified in the procurement documents.

The tender shall be submitted in accordance with the requirements set out in the Instructions to Tenderers, which specify the submission method, address or electronic submission arrangements, confidentiality requirements and the means of demonstrating compliance with the deadline for receipt of tenders.

By submitting a tender, the tenderer accepts in full and without restriction the terms and conditions of the tender dossier and agrees to receive notification of the outcome of the procurement procedure by electronic means. Such notification shall be deemed to have been received on the date on which the Contracting Authority sends it to the electronic address identified by the tenderer in its offer.

The period during which the tender shall remain valid and shall not be modified shall be as specified in the Instructions to Tenderers.

During the procurement procedure, contact between the Contracting Authority and tenderers shall only take place under the conditions and through the communication channels specified in the Instructions to Tenderers and in accordance with the applicable procurement rules.

Any requests for clarification concerning the tender dossier shall be submitted exclusively through the procedure and within the deadlines specified in the Instructions to Tenderers. Any clarification or additional information affecting the tender dossier will be communicated on an equal basis to all invited tenderers.

Tenderers are strongly advised to carefully examine all tender documents, drawings, technical specifications and contractual requirements before preparing their tender.

If you decide not to submit a tender, we would appreciate receiving written notification of your decision.

Yours sincerely,

For the American University of Beirut

Name: _____

Title: _____

Signature: _____

Date: _____