RTD Talos

Interreg NEXT MED

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SmartGreenEcos

**Provision of Services for Co-design Facilitation and Data Collection for Digital Platforms' e-Services for the SmartGreenEcos Project (A_T_1.2_0526) (Cyprus)**

**Questions and Answers No.2**

**Tender procedure No.: 31072026**

**The project is co-financed by the European Union under the INTERREG NEXT MED programme by 89%.**

**Nicosia, 22/08/2026**

The following clarifications are provided in response to questions received from tenderers regarding the tender requirements. They are shared with all participating tenderers to ensure a common understanding and equal access to information.

The clarifications below should be read as part of the tender documentation and taken into consideration when preparing the offer.

**Question 1:** For Deliverable D2.2, could you provide an indication of the anticipated volume and principal sources of data to be collected from each of the 25 SMEs, and, if possible, a representative sample or example dataset?

**Answer:** Regarding the anticipated volume of data fields/attributes per SME, please refer to Questions and Answers No.1, Question 4. As regards the principal sources, data will be collected primarily from the participating SMEs. Where necessary, the Consultant may use other authorised sources and desk research to complement missing or incomplete information, in accordance with Annex 1, Activity 2. No representative sample dataset is available at this stage, as the detailed data structures and platform formats will be settled during implementation in cooperation with the assigned software developer.

**Question 2:** For D2.2 acceptance, should the contractor assume responsibility for uploading/onboarding the prepared data into the live platforms and confirming successful operation, or primarily for supplying validated platform-compatible datasets and associated documentation, with uploading undertaken where specifically requested?

**Answer:** Please refer to Questions and Answers No.1, Question 8. For the D2.2 acceptance requirements, please also refer to Annex 1, sections A.3 and A.8 of the Tender Documents.

**Question 3:** Would it be possible to make available the current functional specifications for the four platforms, or representative extracts, to allow tenderers to assess the likely extent of the revision required under D1.3?

**Answer:** The current functional specifications are project working documents and will be provided to the successful tenderer at the commencement of the assignment, as foreseen in Annex 1, section A.2. They will not be circulated as additional tender documents at this stage. Tenderers should assess the required effort based on the scope and requirements described in Annex 1, particularly Activity 1 and Deliverable D1.3.

**Question 4:** Could you confirm whether there is an anticipated minimum or maximum number of co-design sessions under Activity 1, provided that the required SME participation and outputs are achieved?

**Answer:** No specific minimum or maximum number of co-design sessions is prescribed. The Tenderer should propose in its methodology the number and format of sessions it considers appropriate to achieve the required participation and outputs. As stated in Annex 1, Activity 1, the co-design process may take the form of one-to-one interviews, workshops, focus groups and/or questionnaires. The participation requirement for Activity 1 remains at least 10 SMEs, in accordance with the Tender Documents.

**Question 5:** Where named Key Experts are provided by a specialist collaborating organisation rather than being employees of the lead tendering company, may they be included within the lead tenderer's project team, or would the organisations be required to submit as a consortium?

**Answer:** The Tender Documents do not require the Key Experts to be direct employees of the lead Tenderer. A named Key Expert provided through a specialist collaborating organisation may be included in the lead Tenderer’s Project Team, provided that the expert is included in the Tender and is available to perform the proposed role if the Contract is awarded, with the lead Tenderer retaining full responsibility for the performance of the Contract. A consortium is not required solely because a Key Expert is provided by a collaborating organisation. If, however, the collaborating organisation is itself intended to participate as a co-tenderer and to share contractual rights and obligations, the Tender should be submitted as a consortium. Any assignment of the Contract or part thereof after award remains subject to Article 5 of the Agreement.