RTD Talos

Interreg NEXT MED

Co-funded by the European Union

SmartGreenEcos

Provision of Services for Co-design Facilitation and Data Collection for Digital Platforms' e-Services for the SmartGreenEcos Project (A_T_1.2_0526) (Cyprus)

Questions and Answers No.1

Tender procedure No.: 31072026

The project is co-financed by the European Union under the INTERREG NEXT MED programme by 89%.

Nicosia, 21/08/2026

The following clarifications are provided in response to questions received from tenderers regarding the tender requirements. They are shared with all participating tenderers to ensure a common understanding and equal access to information.

The clarifications below should be read as part of the tender documentation and taken into consideration when preparing the offer.

Question 1: Will RTD TALOS LTD provide the full list of participating SMEs and their contact details upfront, or will the Consultant need to assist in SME selection?

Answer: RTD TALOS will provide the full list of participating SMEs.

Question 2: Please confirm that the Contracting Authority is responsible to identify and secure the participation of the SMEs to the project.

Answer: RTD TALOS is responsible to identify and secure participation of the SMEs to the project. The successful tenderer is responsible to coordinate and engage the SMEs to the tender's activities.

Question 3: If the participation is not 10 and 25 to the Activity 1 and Activity 2 the consulting firm will not have any financial penalties/ fees reductions.

Answer: Please refer to page 15 – Article 10 – section 2 of the tender

Question 4: What is the expected volume of data fields/attributes per SME (e.g., commercial identity, financials, environmental practices) — is there a data dictionary or template available per platform?

Answer: The platforms are in the preparatory phase and such details will be settled during the execution of the tender in cooperation with the assigned software developer. The tenderer should estimate expected volume of data fields / attributes and state them in its offer. The fields to be researched are financials (at least 3 years history), strategy, digital maturity, environmental practices and innovation, in addition to commercial identity data collected.

Question 5: If some data fields are not applicable for some SMEs, will alternative or reduced data collection requirements be accepted?

Answer: See answer in Question 4 above.

Question 6: If SME data is incomplete despite documented effort, can the deliverable still be accepted?

Answer: This shall depend on the extent of the incompleteness of the data. The Contracting Authority is aware of the difficulties involved.

Question 7: What are the specific target formats required by each of the 4 platforms (e.g., CSV, XML, JSON, API-based)? Are format specs available now or will they be delivered later by the software developers?

Answer: The platforms are in the preparatory phase and such details will be settled during the execution of the tender in cooperation with the assigned software developer.

Question 8: Will the Consultant need to physically upload/enter data into platforms, or only prepare data in the required format for others to upload?

Answer: The successful tenderer will be required to physically upload the data into the platforms.

Question 9: Is or additional supporting staff permitted, or must the 2 Key Experts perform all tasks personally?

Answer: The tenderer may use as many staff as it deems necessary. The 2 Key Experts are the minimum and mandatory requirement.

Question 10: Deliverables are scheduled within 7 months after signing, but the contract duration is 20 months — what is expected of the Consultant during the remaining ~13 months (standby support, minor revisions, onboarding assistance)?

Answer: As SMEs onboarding may be delayed for various reasons and as data may be available in an extended period and or the software platforms' development may be delayed, the current tender period is extended to 20 months. Minor revisions and or onboarding assistance of new data available may be necessary.

Question 11: Are the bi-weekly progress updates and coordination meetings expected throughout the full 20 months, or only during active deliverable phases?

Answer: Bi-weekly progress updates will be required but perhaps with much less duration/effort depending on progress and developments.

Question 12: Will Data Processing Agreements (DPAs) or other legal documents that may need to be signed by each SME, be provided by RTD Talos?

Answer: The tenderer shall provide these documents through the process of collecting the data.

Question 13: Are any of the SME datasets expected to contain commercially sensitive or confidential information?

Answer: Yes, especially financial information, strategy and innovation activities.

Question 14: The tender states that payment depends on participation levels (minimum 10 SMEs for Activity 1 and 25 SMEs for Activity 2). If SME participation is lower due to factors outside the consultant's control, what evidence will be considered sufficient to demonstrate reasonable effort by the contractor?

Answer: Please refer to page 15 – Article 10 – section 2 of the tender

Question 15: Kindly elaborate on the rational of the financial proposal per deliverable. As per Article 10, Payment Method, we should not consider any effort/fees for Deliverable 3 beside the deducted 5% of the Deliverables 1 and 2.

Answer: Deliverable 3 is the Final Report for the Consultant’s activities and is valued as explained on page 15 – Article 10 – section 2 in the tender.