Interreg NEXT MED
Co-funded by the European Union

EUSEEDS

CALL FOR TENDERS

[Equipment Procurement]

Supply and Delivery of Equipment for University Employability Centers in

Jordan– Lebanon- Cyprus

Implemented by JYIF - Jordan

Project	Enable, Upgrade and Spread Employability, Entrepreneurship and Digital Skills of the Eastern Mediterranean youth through dedicated university centers (EUSEEDS)
Activity	3.3.1 — Equipping university employability centers (Jordan, Lebanon and Cyprus)
Reference	EUSEEDS_A_3.3.1_0172
Contracting Authority	Jordan Youth Innovation Forum (JYIF) — Amman, Jordan — Project Partner 4 (PP4)
Programme	Interreg NEXT MED Programme — Co-funded by the European Union
Publication date	15 July 2026
Submission deadline	15 August 2026 (the call remains open for 30 days)

About JYIF

Jordan Youth Innovation Forum is a youth-focused organization founded in 2007, aiming to empower youth and increase their active participation in the social and economic development process by building a community of young entrepreneurs inspired by the global Sustainable Development Goals.

About the Call

The purpose of this call for tenders is to select a supplier responsible for the **supply, delivery and customs clearance of equipment** for the university employability centers supported by **Jordan Youth Innovation Forum (JYIF), Amman, Jordan**, within the framework of the EUSEEDS project, co-funded by the European Union under the Interreg NEXT MED Programme. The supplier must carry out the assigned tasks in

accordance with the implementation procedures established by the Interreg NEXT MED Programme.

1. About the EUSEEDS Project

The EUSEEDS project has been selected for co-funding by the European Union under the Interreg NEXT MED Programme. The project is implemented across five Eastern Mediterranean countries (Cyprus, Egypt, Jordan, Lebanon and Palestine) and foresees the establishment or revitalization of 24 university centers to strengthen youth employability, entrepreneurship and digital skills.

Consortium: The project is led by AUF Middle East (Lead Partner), together with the Center for Social Innovation (Cyprus), Enroot (Egypt), Aix-Marseille University (France), Jordan Youth Innovation Forum (Jordan), Forward Digital MENA (Lebanon) and the Palestine ICT Incubator (Palestine).

Project duration: 3 years — Start date: 27-08-2025 — End date: 26-08-2028.

2. Purpose of the Call for Tenders

Under **Activity 3.3.1**, JYIF (Partner 4) is responsible for equipping **12 university employability centers** located in **Jordan (5 centers), Lebanon (5 centers) and Cyprus (2 centers)**. This call seeks a qualified supplier to provide all listed equipment, fully delivered to each center.

This procurement is conducted as a single local open procedure under the Interreg NEXT MED rules (Annex II — Public Procurement) and is awarded as one contract to a single main supplier for the whole scope.

3. Subject of the Contract (Single Whole-Scope Award)

The contract covers the supply, transportation, delivery, customs clearance and warranty support of ICT hardware, interactive displays, audio-visual equipment, printing equipment, furniture and innovation/maker-lab equipment for the 12 centers. It is a single, indivisible contract awarded to one main supplier for the whole scope. For pricing and delivery purposes only, the requirement is organized into three countries' schedules:

Schedule	Scope	Centres
Jordan (Schedule 1)	Computing, displays & interactive boards, audio-visual, projection, printing, furniture, innovation/fab	5

Schedule	Scope	Centres
Lebanon (Schedule 2)	Computing, displays & interactive boards, audio-visual & video, projection, printing, furniture, innovation/maker	5
Cyprus (Schedule 3)	Computing, displays & interactive boards, audio-visual, projection, printing, mounting, furniture	2
TOTAL	All 12 centers	12

Scope of Supply and Supplier Obligations

1. Quality and Compliance of Goods

All ICT equipment supplied under this contract shall be:

- Brand new, unused, and free from defects;
- Supplied in accordance with the technical specifications set out in Annex I;
- Covered by valid manufacturer warranties and after-sales support services;
- Delivered to the exact locations designated by JYIF within the beneficiary universities.

2. Delivery, Inspection and Acceptance

Upon delivery, the beneficiary university shall inspect and test the equipment to confirm that it is complete, free from defects, and fully operational. Any defects, missing items, or non-functional equipment shall be reported in writing to JYIF and the Supplier within (5 days) of delivery. The Supplier shall repair, replace, or otherwise remedy any confirmed defect within fourteen (14) calendar days of the defect being reported, in accordance with the warranty terms and the requirements of this contract, at no additional cost to JYIF or the beneficiary university. Final acceptance of the goods shall be confirmed by both the beneficiary university and JYIF through the formal acceptance procedure described below.

3. Costs Borne by the Supplier

The successful Supplier shall bear all costs associated with the procurement, transportation, customs clearance (where applicable), insurance, handling, unloading, and warranty services of the goods, up to and including their final acceptance.

4. Scope of Work

The Supplier shall:

1. Supply all items listed in the Technical Specifications and Bill of Quantities (BoQ) attached as Annex I;
2. Deliver all items to the premises of the designated beneficiary universities;

3. Provide, upon completion of delivery at each university, the delivery documentation specified in Section 5.

5. Delivery Documentation

Upon completion of delivery at each university, the Supplier shall obtain and submit to JYIF:

- A signed Delivery Note;
- An official Acceptance Letter, issued and signed by the authorized representative of the beneficiary university, confirming satisfactory receipt and full operational condition of the items;
- Dated photographs of the equipment taken at the point of delivery.

6. Payment

Payment is made in phases, per country schedule. For each country (Jordan, Lebanon and Cyprus), the amount corresponding to that country's schedule in the priced Bill of Quantities becomes payable once (i) all equipment for that country's centers has been delivered, and (ii) the delivery documentation in Section 5 — signed Delivery Notes, official Acceptance Letters and dated photographs — has been submitted to and validated by JYIF for that country. Each country's payment is released independently upon completion and acceptance of that country, so that a delay affecting one country does not withhold payment already earned for another. All payments are made in EUR and in Jordan.

Single, indivisible award. Tenderers must submit an offer covering the entire scope — all items in all three country schedules (Jordan, Lebanon and Cyprus). Partial offers, or offers covering only one or two countries, will be rejected as non-compliant. The contract will be awarded to a single main supplier for the whole scope.

Sub-contracting. The main supplier may sub-contract locally registered firms in Lebanon and/or Cyprus to supply and/or deliver the equipment in those countries. Any such sub-contractor must comply with all terms of the main contract, and the main supplier remains solely and fully responsible to JYIF for the entire contract, including all sub-contractor performance. All invoicing and payment remain in Jordan (see Section 4).

Single-contract justification. In accordance with the duty to divide contracts into lots where appropriate (Annex II, point 1.2, and the PIM), JYIF has determined that a single undivided contract is justified here by the integrated cross-border logistics and customs chain originating in Jordan, the need for a single point of warranty and after-sales accountability across the three countries, and the proportionality of administrative burden for a small partner organization.

4. Delivery and Customs Clearance

This is an essential requirement of the contract. The selected supplier is responsible, at its own cost and included in its offer, for delivering and clearing customs for all equipment to each university center, in three countries:

- Jordan (Schedule 1): domestic delivery to the 5 Jordanian centers.
- Lebanon (Schedule 2): cross-border export from Jordan to Lebanon, including international shipping, customs clearance and inland delivery to the 5 Lebanese centers. CNAM is one center with two campuses (Baalbek and Tripoli); all CNAM equipment is to be delivered to the CNAM Baalbek center.
- Cyprus (Schedule 3): cross-border export from Jordan to Cyprus, including international shipping (sea/air), customs clearance and inland delivery to the 2 Cypriot centers.

All cross-border logistics, freight, insurance and export/import customs formalities must be included in the tenderer's prices and invoiced in Jordan. The Contracting Authority will not make any payment outside Jordan. Tenderers must demonstrate their capacity to ship and clear equipment into Lebanon and Cyprus. For Lebanon and Cyprus, the main supplier may carry out delivery directly or through a locally registered sub-contractor or logistics partner (see Section 3); in all cases the logistics, customs formalities and related costs remain the supplier's responsibility and are invoiced in Jordan.

Installation: Installation, mounting, and configuration are generally not included in the scope of this contract and will normally be undertaken by the beneficiary universities. Where the nature of specific equipment requires specialized installation or commissioning, like for example; 3D printer, the supplier may be requested to provide these services. Such requirements, if applicable, will be identified during the contracting stage and included in the final contract with the successful supplier.

Places of delivery

Country	University centre	City	Schedule
Jordan	Hashemite University	Zarqa	1
Jordan	Jordan University of Science & Technology (JUST)	Irbid	1
Jordan	Al al-Bayt University	Mafraq	1
Jordan	University of Jordan — Aqaba branch	Aqaba	1
Jordan	Al-Hussein Bin Talal University (AHU)	Ma'an	1

Country	University centre	City	Schedule
Lebanon	CNAM (Conservatoire National des Arts et Métiers)	Baalbek (Bekaa) — single delivery point for both campuses	2
Lebanon	USEK	Zahlé	2
Lebanon	Phoenicia University	Zahrani	2
Lebanon	Notre Dame University (NDU) Shouf & North	Deir El Kamar / Barsa	2
Lebanon	Beirut Arab University (BAU)	Beirut	2
Cyprus	Cyprus University of Technology (CUT)	Limassol	3
Cyprus	Alexander College	Larnaca	3

5. Indicative Timeline

Stage	Date
Publication of the call on the Interreg platform	15 July 2026
Deadline for tenderers' questions / clarifications	27 July 2026
Submission deadline	15 August 2026 (the call remains open for 30 days)
Evaluation and award decision	By 25 August 2026 (indicative)
Contract signature	By 1st September 2026 (indicative)
Delivery completed (all centers)	Within 90 days of contract signature

6. Eligibility of Tenderers

This call is open to all eligible tenderers. In accordance with the Interreg NEXT MED principles of transparency, proportionality, equal treatment and non-discrimination, participation is open to all suppliers without restriction as to nationality or place of registration. All payments under the contract are nonetheless made in Jordan and in EUR (see the bank-account condition below and Section 4).

Tenderers must additionally:

- Be a company duly registered and licensed to operate, with a valid trade/commercial registration and tax/VAT number (or the equivalent in its country of establishment);
- Have proven experience in the supply and delivery of IT, ICT, audio-visual and/or furniture equipment of comparable scale;
- Demonstrate the technical and logistical capacity to export, ship and clear customs for equipment delivered to Lebanon and Cyprus (directly or through a declared logistics partner or locally registered sub-contractor);
- Not be in any situation of exclusion (bankruptcy, conviction, conflict of interest, etc.) and provide the related declaration;
- Hold a valid business bank account able to receive payment in Jordan, in EUR.

7. Award Criteria

The contract will be awarded to the most economically advantageous tender for the whole scope, on the basis of the following criteria:

Criterion	Weight
Technical offer (compliance with specifications, quality, warranty, delivery plan, capacity for cross-border logistics)	60%
Financial offer (total price, all-inclusive)	40%

Tenders must fully comply with the minimum technical specifications set out in Annex I. Non-compliant or incomplete offers will be rejected.

8. Conditions and Content of the Offer

This call for tenders constitutes a contractual commitment. The tenderer must sign and date every page of the tender file. Submitted offers must comply with the following:

- Prices must be all-inclusive — covering equipment, duties and taxes, cross-border shipping and delivery — and quoted in EUR, final, non-modifiable and non-revisable;
- For pricing comparability, tenderers shall apply the fixed reference exchange rate set by JYIF: 1 EUR = 0.873 JD (local currency). This reference rate is indicative guidance only and is not the settlement rate; all offers, the contract and all payments are made in EUR. (JYIF reporting uses the InforEuro monthly rate.)
- Offers must remain valid for at least 90 days from the submission deadline.

Interested companies must submit a file including:

- Company profile (background, references, registration and licenses);
- Completed and priced Bill of Quantities (Annex I) covering the whole scope (all three country schedules), with technical specifications of the proposed items;
- Detailed financial offer and a sample invoice;
- Delivery plan, including the cross-border logistics arrangement for Lebanon and Cyprus;
- Signed declaration of absence of conflict of interest and exclusion situations.

Submission method. To ensure transparency and to avoid any conflict of interest or breach of confidentiality, the tender shall be submitted by hand in two sealed and stamped envelopes — one containing the technical proposal and the other containing the financial proposal. Alternatively, where offers are submitted by email, all files must be password-protected by the tenderer; the procurement committee will then contact the tenderer at the time of opening the offers to obtain the password.

If any required document is missing or incomplete, the offer will be deemed non-compliant and rejected.

9. Opening and Evaluation Process

The evaluation committee shall follow a two-envelope evaluation procedure:

Stage 1 – Administrative and Technical Evaluation

1. Technical proposals and supporting documents will be opened and evaluated first.
2. Financial proposals will remain unopened and confidential during this stage.

Stage 2 – Financial Evaluation

1. Only bidders that successfully meet the administrative and technical requirements will proceed to the financial evaluation stage.

10. Submission Procedure

Offers must be submitted by the submission deadline using one of the two methods set out in Section 8. (a) By hand — in two sealed and stamped envelopes (one technical, one financial) delivered to JYIF's office in Amman, Jordan [insert full delivery address]. (b) By email — with password-protected files (see Section 8), using the subject line

“Equipment Procurement – EUSEEDS Activity 3.3.1” to: **Office@JYIF.org**, by the submission deadline indicated above as **15th of August 2026**, Late offers will not be considered.

11. Ownership, Visibility and Compliance

Ownership of equipment: In accordance with the Interreg NEXT MED rules (General Conditions, Art. 22.5), ownership of all equipment supplied under this contract will be transferred to the beneficiary universities in the country where each center is located. For any single item exceeding EUR 5,000, proof of transfer will be required; the present Bill of Quantities has been designed so that no single item exceeds this threshold.

Visibility: All equipment must respect the visibility and branding rules of the Interreg NEXT MED Programme and the European Union (display of the appropriate logos / labelling where applicable).

Eligibility: All items have been screened for eligibility under the Programme rules (PIM Chapter 6 – Equipment, and Annex II – Public Procurement). The supplier must comply with all applicable procurement, traceability and documentation requirements.

12. Confidentiality and Data Protection

The supplier commits to strict confidentiality regarding all information exchanged under the contract, including personal data, and shall comply with the Personal Data Protection Law No. 24 of 2023 applicable in Jordan, as well as the applicable EU data-protection requirements.

13. Additional Provisions

- The award of this contract may be subject to validation by the country's Control Contact Point (CCP) and by the Lead Partner (AUF).
- JYIF reserves the right to cancel, suspend or re-launch the procedure, in accordance with the Programme rules. The contract is awarded as a single whole-scope contract to one main supplier.
- The detailed Bill of Quantities and technical specifications (Annex I) form an integral and binding part of this call.

Annexes

- Annex I — Bill of Quantities and Technical Specifications (consolidated master sheet covering all three country schedules).

- Annex II — Financial Offer template.
- Annex III — Declaration of Honor (exclusion criteria and absence of conflict of interest).